

Addendum to:

**REQUEST FOR PROPOSALS (RFP)
TO ADMINISTER WISCONSIN WORKS (W-2)
AND RELATED PROGRAMS**

State of Wisconsin
Department of Workforce Development
RPF # DWD1983-KA

RFP ADDENDUM NO. 1

Date of this Addendum: June 16, 2003

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GENERAL COMMENTS

This Addendum revises RFP Part One, Section 2.7.2, Consortiums. The new language is in *Italics*.

Section 2.7.2 is amended to read as follows:

2.7.2 Consortiums

A W-2 consortium is a combination of W-2 geographic areas in the same Workforce Development Area (WDA) for the W-2 and Related Programs.

Consortium arrangements are encouraged. Benefits of operating W-2 and Related Programs as a consortium may include economies of scale and enhanced ability to respond to changes in caseloads. Consortiums also have flexibility among and between individual geographic area allocations and a combined base for determination of performance.

Additional resources may be available for one-time costs to support the development of consortium infrastructure during the first year of a consortium not to extend beyond the contract period. The Department will determine if there is need for infrastructure funding based on documentation provided by the proposed consortium.

The Department will give all bona fide consortium proposals 100 points in Part 2, Section 1.1.

A consortium may be proposed by a single entity (such as a private agency or a governmental agency) or by two or more agencies combining their efforts. If several agencies combine efforts as partners, one must be designated as the lead agency. There will be only one point of contact and accountability for a

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consortium. The combined geographic areas will be treated as a single organizational unit. Wisconsin federally recognized American Indian tribes might also create or participate in a consortium.

Consortiums may be developed under the following timeframes and circumstances:

1. Prior to the selection of the 2004-2005 W-2 agencies:
 - a. A group of W-2 agencies, all of which earned the Right of First Selection and which are all in the same Workforce Development Area, may form a consortium. Such a consortium will follow the Right of First Selection re-contracting instructions.

or
 - b. A group of geographic areas that are open for competition, or a geographic area for which the W-2 agency is relinquishing its Right of First Selection and which are all in the same Workforce Development Area may form a consortium. This proposal must conform to the requirements specified in the RFP.

or
 - c. *A Right of First Selection agency may submit a statement of its intent to combine its existing Right of First Selection area with any area(s) within the same Workforce Development Area for which it is submitting a proposal in the competitive RFP process. This proposal and statement of intent to form a consortium must conform to the requirements of the RFP for the competitive area and in addition it must address Part Two, Section 1.1. The statement of intent to form a consortium is due at the same time the proposal is due.*
2. Subsequent to the selection of 2004-2005 W-2 Agencies:
 - a. A group of W-2 agencies, all in the same Workforce Development Area, mutually and voluntarily agree to form a consortium.

or
 - b. A W-2 agency mutually and voluntarily agrees to attach to an existing W-2 consortium in the same Workforce Development Area.

Proposals to form consortiums must be submitted to the Department for approval.

A copy of the Workforce Development Board Areas is provided in Appendix E of this RFP.